



THE COMMUNITY AND CHILDREN'S RESOURCE BOARD
OF ST. CHARLES COUNTY
Board of Directors Meeting Minutes
August 25, 2025

Meeting Location: Compass Health Network located at 111 Mexico Court, St. Peters, MO 63376

Meeting Called to Order: The meeting was called to order at 8:31 a.m.

Roll Call and Guests:

Present: Molly Dempsey, Ken Dobbins, Jon Cunningham, Robert Freund, Jr. Larry Marty, Daniel Ploesser, Nancy Schneider, and Catherine Williams

Staff: Melinda McAliney, Michelle McElfresh, Taylor Carson, Jeanne Spencer, and Anna Muhm

Guests: Jim Wallis (Chestnut Health Systems, Inc.); Todd Barnes (Community Council of St. Charles County); Brittney Moss (Community Living, Inc.); Kristin Browning, Jesscia Covert, Jane Gavril, Katie Jones, Kathy LaChance, Brian Martin, Stephanie Martensen, Katrina McDonald-Fuller, Vicky Walker, and Jacie Willison (Compass Health Network); Katie Goodman (Cornerstones of Care); Jen Haegele (Crisis Aid International, Inc.); Jessica Coulter, Paula Ellis, and Stephanie Klopfer (Epworth Children and Family Services); Andrea Buehrig and Rachel Svejkosky (Family Advocacy and Community Training); Cassie Esswein (FamilyForward); Andrew Berhorst (Foster & Adoptive Care Coalition); Staci Graves (Gateway Alliance against Human Trafficking); Kathy Thompson (LINC St. Charles County); Tina Meier and Andrea Partney (Megan Meier Foundation); Andrew Loiterstein (NAMI St. Louis); Denise Fondren (Our Lady's Inn); Kelly Broeker and Tony Hilkin (Preferred Family Healthcare); Kelly Wieser (PreventEd); Lindsay Kyonka (St. Louis Crisis Nursery); Dawn Becker and Katie Lyczak (The Sparrow's Nest); and Cara Merritt (Youth In Need, Inc)

Approval of the Minutes: A motion was made to approve the July 28, 2025 Board Minutes with the corrected spelling of Ken Dobbins' name on page three (3) in the Report of the Standing Committee - Finance. (M.S.: Dobbins/Ploesser) – Motion passed unanimously.

Approval of the Special Session Minutes: A motion was made to approve the August 11, 2025 Special Session Minutes. (M.S.: Schneider/Cunningham) – Motion passed unanimously.

Approval of the Special Closed Session Minutes: A motion was made to approve the August 11, 2025 Special Closed Session Minutes. (M.S.: Schneider/Ploesser) – Motion passed unanimously.

Partner Spotlights:

- **Compass Health Network** Katrina McDonald Fuller, Executive Vice-President of Corporate Services, Vicky Walker, Vice-President of Children's Services, and Katie Jones, Director of Children's Services, presented an overview of the services provided, including CCRB-funded programs, and impact data. They highlighted concerning trends in St. Charles County, including rising rates of anxiety, depression, suicidal ideation, and hospitalization among children. Additional challenges noted were declining school attendance, increased screen time, heightened bullying incidents, and parental mental health concerns. The Behavioral Mental Health Urgent Care Center was recognized as a positive intervention, contributing to a reduction in hospitalization rates.
- **Family Advocacy And Community Training (F.A.C.T.)** Rachel Svejkosky, Program Director, and Andrea Buehrig, Partnership With Families Supervisor for St. Charles County, presented an overview of the services provided, including CCRB-funded programs, and impact data.
- **Epworth Children and Family Services** Jessica Coulter, Director of Psychological Services, Stephanie Klopfer and Paula Ellis, Family Support Network Program Co-Directors, presented an overview of the services provided, including CCRB-funded programs, and impact data. They highlighted increasing trends in St. Charles County, including developmental delays, screen time, and parental substance use.
- **Megan Meier Foundation** Tina Meier, Founder & Executive Director, and Andrea Partney, Director of Behavioral Health, presented an overview of the services provided, including CCRB-funded programs, and impact data. It was reported that individual counseling services have experienced a 726% increase over the past several years. Emerging trends among clients include a growing lack of conflict resolution skills, increased incidents of bullying, and a heightened fear of reporting bullying.

Public Comment: No Public Comment.

Report of the Chair: Molly Dempsey reported the resignation of Jim Schaberg from the Board and thanked him for his service.

Financial Report: Ken Dobbins, Treasurer, reported on the financial statement ending July 31, 2025. The following balances were reported:

General Fund	
Revenue	Actual
Actual tax revenues \$	875,599.14
Investment Income \$	-
Refund of Taxes \$	-
Total Revenue	\$ 875,599.14
Expenses	Actual
Admin. & Acctg Exp. \$	58,612.59
Services Requests \$	838,965.86
Total Expenses	\$ 897,578.45
Transfer to ARPA Fund \$	1,185.00

Balance Sheet	
Total Current Assets	\$ 5,499,971.62
Fund Balance	\$ 4,644,048.67

ARPA Fund	
Revenue	Actual
ARPA Revenue \$	747.69
Total ARPA Revenue	\$ 747.69
Transfer from Gen. Fund \$	1,185.00
-	-
Expenses	Actual
Admin. & Acctg Exp. \$	1,185.00
Services Requests \$	747.69
Total ARPA Expenses	\$ 1,932.69

A motion was made to approve a wire-transfer for \$898,764.00 for the month of July 2025. (M.S.: Dobbins/Ploesser) – Motion passed unanimously.

No wire transfer was needed for the ARPA account.

All CCRB invoices and bills paid were completed with 100% accuracy.

Melinda McAliney reported that program utilization rates for July 2025 remained consistent with July 2024, holding steady at 65%. Year-to-date utilization rates showed a slight decline, with July 2025 at 78% compared to 79% in July 2024.

Revenue performance was below projections. While the budget was based on a four percent (4%) increase in revenue, actual revenue year to date in 2025 reflected only a one percent (1%) increase over the same period in 2024.

Report of Standing Committees:

- **Executive:** Molly Dempsey reported the Executive Committee met to prepare for today’s meeting.
- **Finance:** No report.
- **Personnel:** No report.
- **Policies and Procedures:** Larry Marty reported the final vote on Funding Process Revisions will be taken during Old Business.

Report of Executive Director: Melinda McAliney reported:

- **New Funding Process:** The Funding Application, accompanying help documents, and updated Unit of Service definitions have been finalized and distributed to Partner Agencies. Agencies have until September 3, 2025, to notify the CCRB if they wish to receive a Cost of Living Adjustment (COLA) Unit Rate increase and an additional six months of funding as part of their contract extension through June 30, 2026. A Funding Process Kick-Off and Ice Cream Social will be held on August 27, 2025, for all current Partner Agencies.

The funding portal for Group 1 Partner Agencies will open on September 1, 2025, with a submission deadline of October 1, 2025. Meetings have been scheduled with Group 2 Partner Agencies to discuss potential funding applications, CCRB service category assignments, and updates to the funding process and Unit of Service definitions. Melinda recognized the CCRB staff for their hard work to get ready for this year’s funding process.

- **Supplemental Funding:** The CCRB received thirteen (13) Supplemental Funding applications totaling \$1,196,401.85. CCRB staff will review the submitted requests and develop initial recommendations. These recommendations will be presented to the Finance Committee for review and refinement. Final recommendations will be brought before the Board for a vote at the September 2025 Board meeting.
- **Administration:** Melinda and Anna Muhm continue to review and update our policies. Melinda and Taylor Carson continue working with the CCRB’s outside researcher to finalize the school-based mental health services reports. The CCRB has a new outsourced accountant, Kim Powell with UHY (formerly Botz Deal).
- **Community Engagement:** Staff engaged in a variety of community meetings and events.

Old Business:

- **Second Reading of the Funding Process Policies.** A motion was made to approve the proposed revisions to the Funding Process Policies as presented. (M.S.: Marty/Ploesser) passed.

A roll call vote was taken:

Dempsey	Yea	Marty	Yea
Cunningham	Yea	Ploesser	Yea
Dobbins	Yea	Schneider	Yea
Freund, Jr.	Yea	Williams	Yea

New Business:

- None.

Announcements:

- Katrina McDonald Fuller from Compass Health Network, announced Compass operates a federally qualified health center in Blackhurst Elementary in St. Charles School District.
- Todd Barnes from Community Council of St. Charles County announced the success of the Community Services Summit. He also announced the Network Luncheon on September 4, 2025 to discuss food insecurity. The Council's new Executive Director (Samara Mitchell) transition begins on September 3, 2025.
- Rachel Svejkosky from Family Advocacy And Community Training (F.A.C.T.) announced their Rock 'N Roll Bingo Fundraiser Saturday, September 20, 2025.
- Katie Lyczak from The Sparrow's Nest announced an Open House on September 12, 2025 from 9:00 a.m. to 3:00 p.m. at the Family Center. An event will be held September 15, 2025 at Chicken and Pickle from 6:00 p.m. to 8:00 p.m.

Adjournment: A motion was made to adjourn the meeting at 9:29 a.m.
(M.S.: Dobbins/Ploesser) – Motion passed unanimously.

The next Board Meeting will be held at 8:30 a.m. on Monday, September 22, 2025 at Youth in Need located at 1815 Boone's Lick Road, St. Charles. MO 63301.