

THE COMMUNITY AND CHILDREN'S RESOURCE BOARD
OF ST. CHARLES COUNTY
Board of Directors Meeting Minutes
October 28, 2024

Meeting Call to Order: The meeting was called to order at 8:05 a.m.

Roll Call and Guests:

Present: Molly Dempsey, Cory Elliott, Ken Dobbins, Dave Beckering, Jon Cunningham, Larry Marty, Jim Schaberg, Nancy Schneider, and Catherine Williams

Staff: Melinda McAliney, Michelle McElfresh, Jeanne Spencer, and Anna Muhm

Guests: Erin Johnston (Addiction is Real); Keryn Shipman (Boys & Girls Clubs of St. Charles County); Todd Barnes (Community Council of St. Charles County); Cathi Bornhop and Brittney Moss (Community Living, Inc); Kate Jones (Compass Health Network); Sally Hornstra (Cornerstones of Care); Jen Haegele (Crisis Aid International); Deborah Coffey and Christine Vaccarro (Family Advocacy and Community Training - F.A.C.T.); Cassie Eswein (FamilyForward); Shima Rostami (Gateway Alliance against Human Trafficking); Kathy Thompson (LINC St. Charles County); Courtney Knipp (Lutheran Family and Children's Services of Missouri); Andrew Loiterstein (NAMI St. Louis); Melinda Monroe (Nurses for Newborns); Denise Fondren (Our Lady's Inn); Kelly Broeker (Preferred Family Healthcare); Angela Casimere and Zane Maus (Saint Louis Counseling); Katie Corrigan (St. Louis Crisis Nursery); Brittany Morgan (Sts. Joachim and Ann Care Service); Julie Seymore (The Child Advocacy Center); Rebecca Ingle (The Sparrow's Nest); Madronica Malone (ThriVe St. Louis, Inc.); Denise Liebel (United Services for Children); and Kristina Kersting and Cara Merritt (Youth In Need, Inc)

Approval of Minutes: A motion was made to approve the September 23, 2024 Board Minutes. (M.S.: Cunningham/Marty) – Motion passed.

Approval of Closed Session Board Minutes: A motion was made to approve the July 22, 2024 Closed Session Board Minutes. (M.S.: Beckering/Cunningham) – Motion passed.

Partner Spotlight:

- **Eleventh Circuit Family Court:** Cara Merritt, Senior Director of Counseling at Youth In Need, presented an overview of the Therapeutic Supervised Visitation program provided by the Court, administered by Youth In Need, Inc., and funded by the CCRB. The program's goal is for families to experience unification with non-custodial parents and enhanced parent-child relationships through assessments and individual, family, and co-parenting sessions with a therapist. Over the last five years, the program has served 91 families and 72% of those families reached

unsupervised child visits. Kristina Kersting, Director of Counseling at Youth In Need, read impact statements from several Guardians Ad Litem.

- Saint Louis Counseling:** Angela Cassimere, Regional Office Director, presented an overview of their CCRB-funded counseling program. Year to date 2024, they have served 377 children during 2,407 sessions. Clients are referred to the program via the schools, other agencies, or directly calling the office. Zane Mauss, School Partnership Program Director, presented on the services currently provided in 16 different schools in St. Charles County, with 9 different clinicians, including one Spanish speaking therapist. The agency recently opened an office in Troy, Missouri to better serve clients from the Wentzville area.

Public Comment: No Public Comment.

Report of the Chair: No Report of the Chair.

Report of the Treasurer: Ken Dobbins gave the Report of the Treasurer and reported on the financial statement ending September 30, 2024. The following balances were reported:

General Fund		Balance Sheet	
Revenue	Actual		
Actual tax revenues	\$ 847,223.42	Total Current Assets	\$ 7,044,113.01
Investment Income	\$ -		
Fundraising	\$ -	ARPA Fund	
Misc. Revenue	\$ -	Revenue	Actual
Refund of Taxes	\$ -	ARPA Revenue	\$ 3,280.00
Total Revenue	\$ 847,223.42	Total ARPA Revenue	\$ 3,280.00
Expenses	Actual	Expenses	Actual
Admin. & Acctg Exp.	\$ 50,750.16	Admin. & Acctg Exp.	\$ 1,185.00
Services Requests	\$ 925,875.73	Services Requests	\$ 2,095.00
Total Expenses	\$ 976,625.89	Total ARPA Expenses	\$ 3,280.00

A motion was made to approve a wire-transfer for \$976,626.00 for the month of September 2024. (M.S.: Dobbins/Beckering) – Motion passed.

A motion was made to approve a wire-transfer for ARPA for \$3,280.00 for the month of September 2024. (M.S.: Dobbins/Elliott) – Motion passed.

All CCRB invoices and bills paid were completed with 100% accuracy.

Report of Standing Committees:

- Finance: No report.
- Personnel: No report.
- Executive – Policies and Procedures: No report.

Report of Executive Director: Melinda McAliney reported:

- **Application Process:** Staff continue to review and vet applications from new organizations and returning Partner Agencies.
- **IT Transition:** The CCRB has successfully transitioned IT services to a new vendor and installed new equipment. Staff are enjoying the increased functionality and processing speed. Agencies will have access to the files that used to be in FileCloud via SharePoint in the next few weeks.
- **System of Care Training Meeting:** The annual System of Care training that educates attendees on the System of Care philosophy was held earlier this month. More than 85 people attended and the feedback was incredibly positive.
- **Community Health Steering Committee:** Melinda has been invited to serve on the St. Charles County Public Health Department’s Community Health Steering Committee, a community-driven strategic planning process to improve the health of St. Charles County.
- **Lincoln County Resource Board’s (LCRB) Legislative Summit:** Melinda participated in the LCRB’s annual legislative summit and community tour for community leaders. This year’s event highlighted the issues of child abuse/neglect, homelessness, substance use, and social skills development in schools, and how LCRB funding is making an impact in these areas.

Old Business: No Old Business.

New Business:

- **ARPA Budget Motion:** The Finance Committee recommended the Board approve the following reductions to the 2024 ARPA Budget:
 - CHADS Coalition for Mental Health
 - Staff retention - \$14,400.00
 - Community Council of St. Charles County
 - Pay increases - \$0.02
 - Community Living, Inc.
 - Respite room - \$17.31
 - Therapy Room - \$267.02
 - Recreation room - \$10.51
 - Family Advocacy And Community Training (F.A.C.T.)
 - Bookbags - \$3.42
 - LINC St. Charles County
 - Flooring - \$126.00
 - HVAC – \$920.00
 - The Sparrow's Nest
 - Shed - \$0.65
 - Youth In Need, Inc.
 - HVAC repairs - \$600.00
 - Plumbing repairs - \$232.00

(M.S.: Dobbins/Elliott) – Motion passed.

Earlier this summer, CCRB staff reached out to each agency with remaining ARPA funds to determine whether they planned to spend all funds. The above agencies indicated they would not utilize all of their award and thus released these funds back to CCRB. The CCRB's auditor recommended a reduction to the 2024 budget by these amounts, and the issuance of new contracts to reflect these amounts. This motion allows the budget to be reduced. Staff will send revised contracts to these agencies.

Announcements:

- **Kathy Thompson from LINC St. Charles County** announced a new phone number for the Emergency Weather Response: 636-344-0177. EWR will be activated from mid-November to mid-March when the predicted weather is 20 degrees or colder overnight to provide shelter for those in need. Transportation to a warming center may be available. New cards with the new number will be issued. She also announced the opening of the Christmas Store which families can utilize by calling the LINC office at 636-332-5127.
- **Todd Barnes, Community Council of St. Charles County**, announced the Community Network Luncheon on Thursday, November 7 at 11:15 a.m. at their offices at 80-Twenty Studios. This month's topic is Strengthening the Safety Net - Substance Abuse Disorders. He also announced the Community Builders Award Event has been moved to February 20, 2025, with nominations opening on November 7, 2024.
- **Katie Corrigan, St. Louis Crisis Nursery** announced new magnets with their helpline are available.
- **Melinda McAliney, CCRB**, reviewed the Board process and materials to review returning applications.

Closed Session: A motion was made to move to a closed session at 8:35 a.m. (M.S.: Dobbins/Elliott) – Motion passed.

Return Open Session: A motion was made to return to an open session at 9:37 a.m. Motion passed.

Adjournment: A motion was made to move to adjourn the meeting at 9:38 a.m. Motion passed.