

THE COMMUNITY AND CHILDREN'S RESOURCE BOARD
OF ST. CHARLES COUNTY
Board of Directors Meeting Minutes
November 21, 2022

Meeting Call to Order: The meeting was called to order at 8:01 a.m.

Roll Call and Guests:

Present: Paul Boschert, Molly Dempsey, Cory Elliott, Pastor Raymond Horry, Larry Marty, Matt Pirtle, and Catherine Williams

Absent: Nancy Schneider (illness) and Ken Dobbins (vacation)

Staff: Bruce Sowatsky, Michelle McElfresh, Jeanne Spencer and Tavana Darrs

Guests: Aleisha Mulnix (Boys & Girls Club of St. Charles County), Julie Seymore (The Child Advocacy Center of Northeast Missouri), Todd Barnes (Community Council of St. Charles County), Sheri Wiltse (Community Living), Rachel Svejkosky (Family Advocacy & Community Training – F.A.C.T.), Jennifer Vorachack (FamilyForward), Courtney Knipp (Lutheran Family & Children's Services), Melinda Monroe (Nurses for Newborns), Denise Fondren (Our Lady's Inn), Kelly Broeker, (Preferred Family Healthcare), Zane Maus (Saint Louis Counseling), Brittany Morgan (Sts. Joachim & Ann Care Services), Rebecca Ingle (The Sparrow's Nest), Madronica Malone (ThriVe St. Louis), Steve Bourne and Greg Dahl (UMSL Center for Behavioral Health) and Gina Dattilo (United4Children)

Approval of Minutes: A motion was made to approve the October 24, 2022 Board Minutes. (M.S.P.: Boschert/Marty) – Motion passed.

Partner Presentation: No Partner Presentations.

Public Comment: No Public Comment.

Report of the Chair: No Report of the Chair.

Report of the Treasurer: Cory Elliott reported on the financial statement ending October 31, 2022. The following balances were reported:

Balance	Amount	Budget for Month
Services Fund	\$5,662,860.70	
Current Assets	\$6,842,828.26	
Actual tax revenues	\$791,893.12	\$775,000.00
Miscellaneous	\$0.00	\$0.00
Refund of Taxes	\$0.00	(\$2,000.00)
Total Revenue	\$811,875.74	\$774,550.00
Services Requests	\$787,575.41	\$947,921.16

Explanations of the 21 line items that were over the 5% variance and over \$1,000.00 included: CHADS Coalition for Mental Health (Home Based and Mentoring), The Child Center, Inc. (Advocacy and Forensics Interviews), Community Living (Coordinated Entry), Compass Health Network (Care Coordination), Foster & Adoptive Care (30 Days to Family), Gateway Human

Trafficking (Program Specialist), Kids Under Twenty One (ASIST Training and Prevention), LINC (Wraparound), Megan Meier Foundation (individual counseling) and Treehouse of Greater St. Louis (Therapeutic Horsemanship) were due to high demand. The Child Center (Prevention), Compass Health Network (Pinocchio-Individual and SBMH Therapy), Saint Louis Counseling (Crisis Interventions) and United Services for Children (Social Work and Specialized Classroom) was over due to school-based usage. Compass Health Network (Medicaid Match) was over due to quarterly payment to the Department of Mental Health.

A motion was made to approve a wire-transfer for \$798,000.00 for the month of October with an additional \$10,400.00 above what is in the financial report for the down payment for new furniture. (M.S.P.: Elliott/Boschert) – Motion passed.

Report of Standing Committees:

- Finance: The Finance committee did not meet but will meet in December for the administrative budget.
- Personnel: Closed session scheduled but will be tabled because Nancy Schneider wasn't in attendance.
- Executive: No report.

Report of Executive Director: Bruce Sowatsky reported:

- The CCRB staff has met with all new program applicants for 2023 funding.
- Staff followed up with tabled organizations to receive additional information on their ARPA proposals.
- Office construction started this month and furniture has been selected and ordered.
- Site audits are in progress.

Old Business:

- ARPA Funding Decisions: The Board tabled three proposals for ARPA funding at the previous Board meeting, requesting additional information. This information was collected and disseminated to the Board from two agencies, but the additional information from UMSL's Center for Behavior Health is still awaiting review from the County Counselor.

A motion was made to approve the ARPA funding request of \$50,000.00 for Behavioral Health Response for their grant. (M.S.P.: Pirtle/Marty) – Motion passed

A motion was made to discuss the ARPA funding request of \$22,400.00 for United4Children for services. (M.S.P.: Williams/Horry) – Motion passed

A motion was made to approve the ARPA funding request of \$19,900.00 (excluding the \$2,500.00 stipend) for United4Children for services. (M.S.P.: Dempsey/Williams) – Motion passed

New Business:

- Supplemental Funding Decisions: The CCRB received two requests for Supplemental Funding. Staff reviewed the requests and confirmed that the requests were in line with current utilization rates.

A motion was made to approve the \$9,800.00 (70 units) in supplemental funding for FamilyForward for counseling services. (M.S.P.: Williams/Elliott) – Motion passed

A motion was made to approve \$28,895.86 in supplemental funding for Preferred Family Healthcare for Assessments (47 units), Psychiatry (6 units) and Group Counseling (740 units). (M.S.P.: Marty/Boschert) – Motion passed

- Agency Audit: Our auditor, Sikich LLP, requested a formal agreement for auditing services in 2023.

A motion was made to approve the audit statement of work for \$7,200.00 maximum. (M.S.P.: Elliott/Pirtle) – Motion passed

- Office Expansion: In order to put down a deposit to order new furniture, staff is requesting an internal transfer of funds in the administrative budget.

A motion was made to approved to move \$10,400.00 from training to furniture to cover the cost of new furniture. (M.S.P.: Pirtle/Elliott) – Motion passed

Announcements:

Todd Barnes of the Community Council announced the 2022 Community Builder Awards will be Thursday, December 1st, 6:00 - 8:00 p.m.

Bruce Sowatsky announced Habitat for Humanity's new 11-acre property with 46 new houses was approved for the Wentzville area.

Bruce Sowatsky announced the ARPA award letters are delayed by St. Charles County but are guaranteed and anticipated to be out by the end of the year.

Closed Session: Executive Director Review

A motion was made to table the Executive Director's review. (M.S.P.: Elliott/Marty) – Motion passed.

Hearings Schedule for Service Contracts 2023: The following agencies and representatives attended and provided information to the Board regarding their Request for Funding Proposals for 2023 funding. Board members asked questions about their applications and representatives responded.

FamilyForward: Patrick Fox, Sharon Skidmore-Stern, Jennifer Vorachack and Ashley Wagner were present for FamilyForward.

Saint Louis Crisis Nursery: DiAnne Mueller and Lindsay Kyonka were present for Saint Louis Crisis Nursery.

Mental Health of America of Eastern Missouri: Brittany Graham and Sue King were present for Mental Health of America of Eastern Missouri.

Behavioral Health Response: Gabrielle Grundy-Lester, Bart Andrews and Amy Quade were present for Behavioral Health Response.

Good Days Journey Mental Health Services: Sheronda Brown was present for Good Days Journey Mental Health Services.

SSM Healthcare – St. Joseph Hospital: Matt Mindrap was present for SSM Healthcare – St. Joseph Hospital.

Missouri Eating Disorders Association: Lisa Iken was present for Missouri Eating Disorders Association.

Big Brothers Big Sisters of Eastern Missouri: Mark Halastik, Barbara Jones and Ashley Seiler were present for Big Brothers Big Sisters of Eastern Missouri.

CHADS Coalition for Mental Health: Larry McCord, Marian McCord and Colleen Pace were present for CHADS Coalition.

Family Advocacy & Community Training (F.A.C.T.): Heather Lytle, Rachel Svejkosky and KayCee Machino were present for Family Advocacy & Community Training (F.A.C.T.).

PreventEd: Nichole Dawsey was present for PreventEd.

Compass Health Network: Katrina McDonald, Gloria Miller, Brian Martin and Vicky Walker were present for Compass Health.

Discussion: No discussion.

Adjournment: A motion was made to adjourn the meeting at 2:40 p.m. (M.S.P.: Boschert/Elliott) – Motion passed