

THE COMMUNITY AND CHILDREN'S RESOURCE BOARD
OF ST. CHARLES COUNTY
Board of Directors Meeting Minutes
June 26, 2023

Meeting Call to Order: The meeting was called to order at 8:08 a.m.

Roll Call and Guests:

Present: Cory Elliott, Larry Marty, Jim Schaberg, Nancy Schneider, and Catherine Williams

Absent: Molly Dempsey (travel), Ken Dobbins (travel) and Matt Pirtle (travel)

Staff: Michelle McElfresh, Jeanne Spencer, and Anna Muhm

Absent: Bruce Sowatsky (personal)

Guests: Aleisha Mulnix (Boys & Girls Clubs of St. Charles); Julie Seymore (Child Advocacy Center of Northeast Missouri); Todd Barnes (Community Council of St. Charles County); Katie Corrigan and Gina Ruedin (Community Living, Inc.); Katrina McDonald Fuller (Compass Health Network); Kathy Robb (Developmental Disabilities Resource Board); Paula Ellis and Stephanie Klopfer (Epworth Children & Family Services); Rachel Svejkosky (Family Advocacy & Community Training – F.A.C.T.); Jennifer Vorachack (FamilyForward); Shima Rostami (Gateway Alliance Against Human Trafficking); Courtney Knipp (Lutheran Family & Children's Services); Tina Meier (Megan Meier Foundation); Denise Fondren (Our Lady's Inn); Kelly Broeker and Megan Payton (Preferred Family Healthcare); Zane Maus (Saint Louis Counseling); DiAnne Mueller (Saint Louis Crisis Nursery); Brittany Morgan (Sts. Joachim & Ann Care Service); Rebecca Ingle (The Sparrow's Nest); Javaughn Baker and Madronica Malone (Thrive St. Louis); and Michelle Gorman (Youth in Need).

Approval of Minutes: A motion was made to approve the May 22, 2022 Board Minutes.
(M.S.P.: Schneider/Schaberg) – Motion passed.

Partner Presentation:

- **Community Living:** Gina Ruedin, Chief Program Officer, presented on the programs provided to those with developmental disabilities, mental health issues, and their families. Katie Corrigan, Respite Center Manager, shared a letter from a client on the impact of respite care.
- **Behavioral Health Response:** Dan Guest, Certified Peer Specialist, presented an overview of CCRB funded services.

Public Comment: No Public Comment.

Report of the Chair: No Report of the Chair.

Report of the Treasurer: Michelle McElfresh provided the Report of the Treasurer due to the absences of Ken Dobbins and Bruce Sowatsky. She reported on the financial statement ending May 31, 2023. Utilization as of May 2023 was 69.5% and projected utilization is 76% with a \$3.1 million surplus for 2023.

The following balances were reported:

Balance	Amount	Budget for Month
Services Fund	\$ 5,467,528.46	
Current Assets	\$ 6,670,123.39	
Actual tax revenues	\$ 714,926.21	\$ 828,600.00
Investment Income	\$ 0.00	\$ 6,000.00
Fundraising	\$ 0.00	\$ 50.00
Refund of Taxes	\$ 0.00	\$ (3,000)
Total Revenue	\$ 714,926.21	\$ 831,650.00
Services Requests	\$ 771,702.26	\$ 1,133,762.39
ARPA Funds	\$ 133,965.01	\$ 173,627.08

Explanations of the 18 line items that were over the 5% variance and over \$1,000 included: Child Advocacy Center (Prevention); Compass (Pinocchio-Group, Pinocchio-Individual, and School Based MH Therapy); and Saint Louis Counseling (Crisis Interventions) were due to school-based programs. CHADs Coalition for Mental Health (Home Based Family Support and Mentoring); Child Advocacy Center (Advocacy, Counseling, and Forensic Interviews); Community Council (Coordinated Entry); Compass (Partnership With Families -Care Coordination); Epworth (Psychological Assessments); FamilyForward (Counseling and Psychological Assessments); Lutheran Family & Children's Services (Counseling); Our Lady's Inn (Teen Parents); and Preferred Family (Team Of Concern-Intakes) were due to high demand.

A motion was made to approve a wire-transfer for \$771,725.00 for the month of May.
(M.S.P.: Schaberg/Marty) – Motion passed.

A motion was made to approve a wire-transfer for ARPA \$133,965.01 for the month of May.
(M.S.P.: Schneider/Marty) – Motion passed.

All CCRB invoices and bills paid were completed with 100% accuracy.

Report of Standing Committees:

- Finance: No Finance report.
- Personnel: No Personnel report.
- Executive – Policies and Procedures: The Committee will review Personnel bylaws this summer.

Report of Executive Director: No Executive Director report.

Old Business: No Old Business

New Business:

Supplemental Funding:

- **Our Lady's Inn** requested supplemental funding for \$171,626.00 due to high demand. They expended their contract with the May reimbursement.

A motion was made to approve Our Lady's Inn's supplemental funding request for \$171,626.00 for services to teen parents. (M.S.P.: Schneider/Elliott) – Motion passed.

Announcements:

- Julie Seymour, the Child Advocacy Center, announced their therapists attended a specialized certification to allow them to expand their services to children who are initiators of abuse.
- Jeanne Spencer announced a donation of socks available for any agency in need of this item.

Adjournment: A motion was made to adjourn the meeting at 8:40 a.m.
(M.S.P.: Williams/Schaberg) – Motion passed.