

THE COMMUNITY AND CHILDREN'S RESOURCE BOARD
OF ST. CHARLES COUNTY
Board of Directors Meeting Minutes
April 22, 2024

Meeting Call to Order: The meeting was called to order at 8:02 a.m.

Roll Call and Guests:

Present: Molly Dempsey, Ken Dobbins, Dave Beckering, Jon Cunningham, Larry Marty, Jim Schaberg, Nancy Schneider, and Catherine Williams

Absent: Cory Elliott (personal)

Staff: Melinda McAliney, Michelle McElfresh, Jeanne Spencer, and Anna Muhm

Absent: Bruce Sowatsky (personal)

Guests: Karen Englert and Aleisha Mulnix (Boys & Girls Clubs of St. Charles County); Todd Barnes (Community Council of St. Charles County); Cathi Bornhop (Community Living, Inc.); Katrina McDonald-Fuller (Compass Health Network); Jen Haegele (Crisis Aid International); Heather Lytle and Rachel Svejkosky (Family Advocacy and Community Training - F.A.C.T); Jennifer Vorachack (FamilyForward); Shima Rostami (Gateway Alliance against Human Trafficking); Elizabeth Makulec (KUTO, Kids Under Twenty One; Kathy Thompson (LINC St. Charles County); Courtney Knipp (Lutheran Family and Children's Services of Missouri); Tina Meier (Megan Meier Foundation); Andrew Loiterstein and Christine Patterson (NAMI St. Louis); Denise Fondren (Our Lady's Inn); Kelly Broeker (Preferred Family Healthcare); Angela Casimere (Saint Louis Counseling); Molly Brown, Katie Corrigan, and Lindsay Kyonka (St. Louis Crisis Nursery); Brittany Morgan (Sts. Joachim and Ann Care Service); Julie Seymore (The Child Advocacy Center); and Juvaughn Baker (ThriVe St. Louis, Inc.).

Approval of Minutes: A motion was made to approve the March 25, 2024 Board Minutes. (M.S.P.: Beckering/Schaberg) – Motion passed.

Partner Spotlight:

- **St. Louis Crisis Nursery:** Molly Brown, new CEO, introduced herself, provided a brief summary of her twenty-four years at the Nursery, and an overview of the CCRB-funded art therapy, play therapy, and occupational therapy services in St. Charles County. Lindsay Kyonka, Program Quality and Evaluation Director presented the trends the Nursery has seen in the wake of the pandemic, and increased needs of families for housing, food, utilities, socio-emotional development, and healthcare.
- **KUTO, Kids Under Twenty One** Elizabeth Makulec, Executive Director, presented an overview of the CCRB-funded school based suicide awareness and prevention services for children in fifth to twelfth grades in all school districts in St. Charles County. She also discussed additional presentations to families, caregivers, and the public which train people to be more aware of their own struggles and ask for help.

Public Comment: No Public Comment.

Report of the Chair: No Report of the Chair.

Report of the Treasurer: Ken Dobbins gave the Report of the Treasurer and reported on the financial statement ending March 31, 2024. The following balances were reported:

Balance	Amount	Budget for Month
Services Fund	\$ 5,658,596.02	
Current Assets	\$ 6,951,727.49	
Actual tax revenues	\$ 773,708.85	\$ 848,900.00
Investment Income	\$ 15,078.28	\$ 16,250.00
Fundraising	\$ 0.00	\$ 50.00
Refund of Taxes	\$ 0.00	\$ (3,750.00)
Total Revenue	\$ 788,787.13	
 Services Requests	 \$ 1,179,405.15	
 ARPA Funds	 \$ 45,205.82	

Explanations of the 27 line items that were over the 5% variance and over \$1,000 included: CHADS Coalition for Mental Health (School-Based Prevention); Compass Health Network (Pinocchio, School-Based MHS, and School-Based Prevention); Foster & Adoptive Care Coalition (Educational Advocacy); Gateway Alliance against Human Trafficking; KUTO, Kids Under Twenty One; NAMI St. Louis (School-Based Prevention); PreventEd; Saint Louis Counseling (Crisis Interventions); The Child Advocacy Center (School-Based Prevention); and Thrive St. Louis, Inc. (School-Based Prevention) were due to school-based usage. CHADS Coalition for Mental Health (Family Support and Mentoring); Community Council (Respite); Foster & Adoptive Care Coalition (30 Days to Family and Family Works); LINC St. Charles County; Megan Meier Foundation (Counseling); St. Louis Crisis Nursery (Family Empowerment and Respite); Sts. Joachim and Ann Care Service; The Child Advocacy Center (Mental Health Counseling); and Youth In Need, Inc. (Crisis Interventions and Transitional Living) were due to high demand. Compass Health Network (Partnership With Families (PWF); Department of Mental Health, and St. Louis Crisis Nursery (Art Therapy) were due to multiple months billed.

A motion was made to approve a wire-transfer for \$1,197,900.00 for the month of March 2024. (M.S.P.: Dobbins/Marty) – Motion passed.

A motion was made to approve a wire-transfer for ARPA for \$45,205.82 the month of March 2024. (M.S.P.: Dobbins/Cunningham) – Motion passed.

All CCRB invoices and bills paid were completed with 100% accuracy.

Report of Standing Committees:

- Finance: No report.
- Personnel: No report.
- Executive – Policies and Procedures: No report.

Report of Executive Director: Melinda McAliney reported on behalf of Bruce Sowatsky:

- **Audits nearing completion/Presentation on May 20th:** Staff continues to work with CliftonLarsonAllen to complete the audit, and anticipates they will present at the May Board meeting.
- **Governance Policies and Procedures reviewed:** Staff is working on an internal review of the policies and procedures. The committee plans to meet in May and bring the changes to the Board at the June 24 meeting.
- **Onboarding and transition to Melinda:** Melinda began last week and is thankful for the support of Staff and time with Bruce Sowatsky during this transition.
- **Meeting with Superintendents/County Executive:** Bruce Sowatsky is organizing these meetings.
- **Concept papers become available May 1st:** All 1 year contracts and/or new programs must complete the Concept Paper process to be eligible for 2025 funding.
- **Missouri Ethics Commission FDRs due May 1st:** Melinda reminded the Board to complete this process as requested by the County.
- **Site audits have started:** Staff have started the Spring audits.

Melinda McAliney reported:

- **Thank you:** Melinda thanked the Board and requested they check their emails for an upcoming one-on-one meeting invitation with her.
- **Banking Access:** Melinda and Bruce are in the process of updating banking access.

Old Business: No Old Business.

New Business:

- **Supplemental Funding Request: Saints Joachim and Ann Care Service:** Saints Joachim and Ann Care Service requested supplemental funds in the amount of \$54,000.00 to support
- St. Charles County unhoused families due to the closure of the Salvation Army O'Fallon Lodge. The Lodge was the only place to house families in St. Charles County, and it was damaged by a burst sprinkler system during the cold weather in January 2024. The Salvation Army was able to support these families in local hotels, but those funds have now been used. In coordination with Coordinated Entry and Saints Joachim and Ann Care Service, the Salvation Army is searching for solutions for unhoused families. Current estimates are between three (3) to six (6) months before repairs are completed. The funds requested would provide temporary shelter for families for up to ninety (90) days in local hotels for up to three (3) months of shelter at \$900 per week and case management services.

Discussion among the Board occurred regarding the timeline of repair bids and hotel costs.

A motion was made to approve \$18,000.00 in supplemental funding to Saints Joachim and Ann Care Service. (M.S.: Dobbins/Beckering)

Further discussion among the Board occurred regarding the costs. Todd Barnes from the Community Council of St. Charles County provided more information on the repairs needed and a further breakdown of the costs of housing families. The requested \$54,000.00 would house between five (5) and six (6) families for up to ninety (90) days. The Salvation Army would provide three (3) meals per day to the families. Brittany Morgan from Saints Joachim

and Ann Care Service offered to provide the email chain with more information. The Board requested more information before committing to the full amount: a copy of the email chain, the plan of action, bids for housing, and a breakdown of the expenses.

The motion on the table was amended to approve \$12,600.00 in supplemental funding for Saints Joachim and Ann Care Service to assist the Salvation Army with housing for seven (7) families for four (4) weeks at a rate of \$450 per week. (M.S.P.: Dobbins/Beckering) – Motion passed.

Announcements:

- **Tina Meier (Megan Meier Foundation)** announced their office is moving in May to 910 Jefferson, which allows the Foundation to expand. An open house will be held in August.
- **Julie Seymoure (The Child Advocacy Center of Northeast Missouri)** announced April is Child Abuse Prevention Month and reported on several events throughout the month. The Child Advocacy's Center Gala is on Saturday, April 27 at Ameristar.
- **Karen Englert (The Boys and Girls Club of St. Charles County):** announced tours will be given of the Boys and Girls Club facility after the meeting. A staffing survey will be sent out for agencies to complete. Their 40th Annual Golf Tournament will be held on June 17th.
- **Brittany Morgan (Saints Joachim and Ann Care Service)** announced they have been awarded the Affordable Housing Advocate of the Year Award from Empower, which will be accepted in June.
- **Christine Patterson (NAMI St. Louis)** announced their 22nd annual NAMI walk for St. Louis at Creve Coeur Lake on May 11 at 9:30 a.m.
- **Elizabeth Makulec (KUTO, Kids Under Twenty One)** announced May is Mental Health Awareness Month. St. Louis Regional Suicide Prevention Coalition sponsors two speaker series on Communities of Color on Friday, May 31st at noon. CEUs are available for \$20.
- **Todd Barnes (Community Council of St. Charles County)** announced the May 2nd network lunch at Missouri Extension Services, where Gateway Alliance against Human Trafficking will present. The 26th annual Community Services Summit is moving to August this year and registration opens today.
- **Melinda McAliney** announced agencies should check emails for an invitation for a conversation with her at their facility.

Closed Session: A motion was made to enter a closed session at 8:57 a.m. (M.S.P.: Marty/Schneider) – Motion passed.