

THE COMMUNITY AND CHILDREN'S RESOURCE BOARD
OF ST. CHARLES COUNTY
Board of Directors Meeting Minutes
January 24, 2022

Meeting Call to Order: The meeting was called to order at 8:00 a.m.

Roll Call and Guests:

Present: Paul Boschert, Molly Dempsey, Ken Dobbins, Cory Elliott, Pastor Raymond Horry, Larry Marty, Matt Pirtle, and Nancy Schneider

Absent: Catherine Williams and Bruce Sowatsky (vacation)

Staff: Michelle McElfresh and Jeanne Spencer

Guests: Christine Corcoran (Bethany Christian Services), Jacquelynne McClelland (Boys & Girls Club), Julie Seymore (The Child Center, Inc.), Dottie Kastigar (Community Council of St. Charles County), Sheri Wiltse (Community Living), Katrina McDonald Fuller (Compass Health Network), DiAnne Mueller (Crisis Nursery), Paula Ellis and Stephanie Klopfer (Epworth Children & Family Services), Heather Lytle and Rachel Svejkosky (F.A.C.T. – Family Advocacy & Community Training), Melanie Scheetz (Foster & Adoptive Care Coalition), Shima Rostami (Gateway Human Trafficking), Gayla Gibson (Lutheran Family & Children's Services), Tina Meier (Megan Meier Foundation), Christine Patterson (NAMI St. Louis), Melinda Monroe (Nurses for Newborns), Denise Fondren and Stephanie Merritt (Our Lady's Inn), Kelly Broeker and Megan Payton (Preferred Family Healthcare), Sandra Barker and LaTrece Smith (Saint Louis Counseling), Katie Roam and Rebecca Ingle (The Sparrow's Nest), Brittany Morgan (Sts. Joachim & Ann Care Service), Felicia Linear and Madronica Malone (ThriVe St. Louis), Nathan Harms (TREE House of Greater St. Louis), Steve Bourne (UMSL Center for Behavioral Health), Denise Liebel (United Services for Children), Cara Merritt (Youth In Need), and Cheri Thurman

Approval of Minutes: A motion was made to approve the December 20, 2021 Board Minutes. (M.S.P.: Boschert/Marty) – Motion passed.

A motion was made to approve the November 18, 2021 Board Minutes - Amended. (M.S.P.: Dempsey/Boschert) – Motion passed.

A motion was made to approve the November 18, 2021 Closed Session Board Minutes. (M.S.P.: Marty/Dempsey) – Motion passed.

Partner Presentation:

- **Foster & Adoptive Care Coalition:** Melanie Scheetz, Executive Director, presented on the services provided to St. Charles County youth and their plans for expanding services across the St. Louis metro area.

Public Comment: No Public Comment.

Report of the Chair: No Report of the Chair.

Report of the Treasurer: Molly Dempsey gave the Report of the Treasurer for Cory Elliott. She reported on the financial statement ending December 31, 2021. The following balances were reported:

| Balance | Amount | Budget for Month |
|-----------------------|----------------|-------------------------|
| Services Fund | \$3,989,808.48 | |
| Current Assets | \$5,244,418.46 | |
| Actual tax revenues | \$855,208.08 | \$684,741.00 |
| Investment Income | \$0.00 | \$3,164.00 |
| Refund of Taxes (TIF) | (23,483,040) | \$3,240.00 |
| Total Revenue | \$831,724.62 | \$684,706.67 |
| Services Requests | \$442,682.03 | \$755,954.54 |

Explanations of the 5 line items that were over the 5% variance and over \$1,000 included: Gateway Human Trafficking (presentations), Our Lady's Inn (teen parents), Preferred Family Healthcare (Outpatient Substance Use Treatment – group counseling), and Youth In Need (Transitional Living) were due to high demand. Kids Under Twenty One (prevention) was over the variance due to school-based usage.

A motion was made to approve a wire-transfer for \$413,000.00 for the month of December. (M.S.P.: Dempsey/Marty) – Motion passed.

All of CCRB invoices and bills paid were completed with 100% accuracy.

Election of Officers: Molly Dempsey nominated Nancy Schneider for the position of Chair for 2022. Nancy was willing to accept the nomination.

A motion was made to approve Nancy Schneider as Chair for 2022. (M.S.P.: Dempsey/Dobbins) – Motion passed.

Ken Dobbins nominated Molly Dempsey for the position of Vice Chair for 2022. Molly was willing to accept the nomination.

A motion was made to approve Molly Dempsey for the position of Vice Chair for 2022. (M.S.P.: Dobbins/Horry) – Motion passed.

Molly Dempsey nominated Cory Elliott for the position of Treasurer for 2022. Cory was willing to accept the nomination.

A motion was made to approve Cory Elliott for the position of Treasurer for 2022. (M.S.P.: Dempsey/Horry) – Motion passed.

Members of the Executive Committee will have check signing privileges for 2022.

Report of Standing Committees:

- Finance: No Finance report.
- Personnel: No Personnel report.

- Executive – Policies and Procedures: Larry Marty reported he will meet with Bruce to plan out the 2022 Finance policies review.

Report of Executive Director: Michelle McElfresh reported in Bruce's absence:

- Michelle and Jeanne Spencer conducted fall site audits and reviewed a total of 758 files. Overall, CCRB partnering agencies attained 97.2% in meeting CCRB requirements in billing accuracy, residency, and age requirements.
- The 2022-2023 Contracts and Clinical Outcomes Agreements were mailed and are in the process of being returned to the CCRB.
- The 2021 Year-End Clinical Outcomes Agreement Reports from partnering agencies are due by 2:00 p.m. on February 15.
- Conflict of Interest Forms were emailed to Board members and are due by February 1.
- The Missouri Ethics Commission documentation for financial disclosure was emailed to Board members and should be submitted by April 19.
- Bruce Sowatsky will meet on January 26 with the County government to discuss funds to be distributed to the CCRB from the American Rescue Plan Act (ARPA).

Old Business: No Old Business.

New Business: No New Business.

Announcements:

Heather Lytle, F.A.C.T., announced their virtual trivia night on Saturday, February 5, 2022 at 7:00 pm at the Harvester Lions Club in St. Charles.

Jacquelynne McClelland, Boys & Girls Clubs of St. Charles County, announced their gala on April 2 at Ameristar Casino in St. Charles.

Adjournment: A motion was made to adjourn the meeting at 8:40 a.m.
(M.S.P.: Pirtle/Boschert) – Motion passed.